

## Grant Application Form

### Call for Projects 2024-2025

The Greater Montreal Climate Fund’s call for projects aims to subsidize innovative and market-structuring projects or initiatives which contribute to reducing greenhouse gas emissions in the Greater Montreal area.

This call for projects also seeks to support a wide range of climate solutions that can be replicated and scaled up for the greater benefit of the Greater Montreal communities.

#### Applying for a Grant in 4 steps

1	Check Eligibility Conditions.....	2
2	Outline the Project and the leading organization .....	2
3	Describe the Project .....	4
4	Submit Your Application by September 28, 2024.....	10

## 1 Check Eligibility Conditions

To submit an application under the Greater Montreal Climate Fund’s call for projects, you must ensure you are eligible. You may apply if you are:

- ✓ A municipality
- ✓ A public enterprise
- ✓ A registered charity
- ✓ A nonprofit organization or an individual affiliated with one
- ✓ An educational institution or a school board, including an individual school, a classroom, or a university.

[Visit our website](#) to confirm your project’s eligibility.

## 2 Outline the Project and the leading organization

### 2.1 Project Information

Project Title	
Project Objective <i>100-150 words.</i>	
Project location <i>Specify the location as precisely as possible (e.g., address, borough(s), or municipality(ies)).</i>	
Amount Requested from the Climate Fund <i>Specify the amount requested for this call for projects.</i>	
Amount(s) Requested from Other Organizations or Already Obtained <i>Specify the total requested or obtained.</i>	
Percentage of total project you are requesting from us	
Total Project Budget	

## 2.2 Information about the Organization leading the Project

Organization name	
Year of establishment	
Address	
Postal code	

## 2.3 Project Team Information

### 2.3.1 Contact Person 1

Name	
Title	
Phone number	
Email Address	

### 2.3.2 Contact Person 2

Name	
Title	
Email Address or Telephone Number	

### 3 Describe the Project

#### 3.1 Project Objectives and Impacts

Describe your project, its objectives, and the impacts it will have.

Specify:

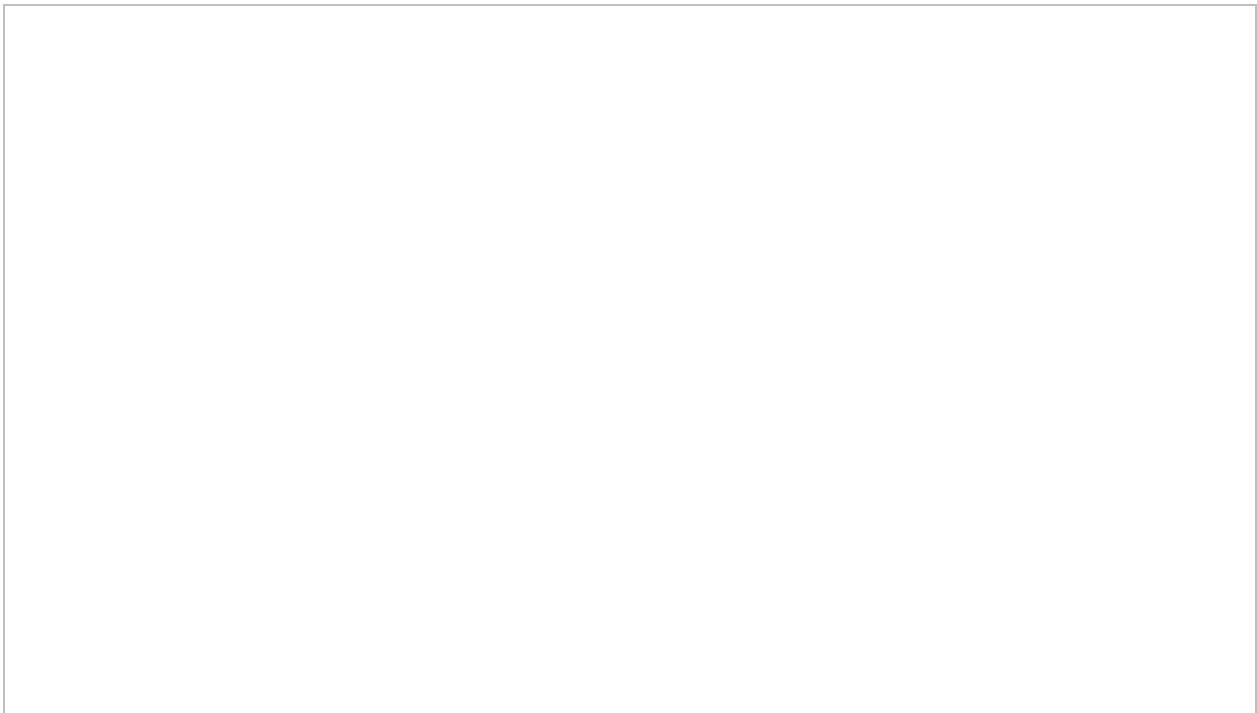
1. What are the main objectives of the project? What issues does it address?
2. What will be the impact of your project once it is completed?

Project Objectives

Expected Impacts of the Project

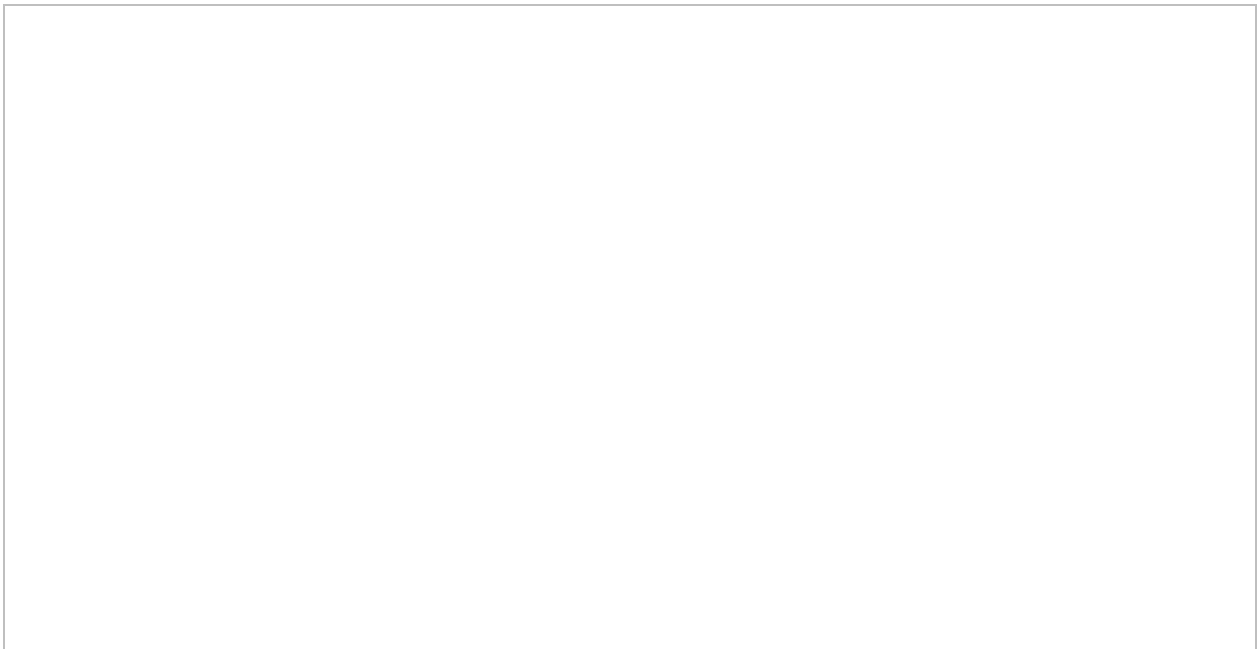
### 3.2 Reduction of Greenhouse Gas Emissions and Other Benefits

3.2.1 Indicate how your project will reduce greenhouse gas emissions and how you plan to measure this reduction (e.g. methodology used, application).



3.2.2 Indicate what co-benefits your project will provide, in addition to GHG reduction.

For example: knowledge enhancement, stakeholder mobilization, practice and behaviour transformations, improvement in quality of life, health and safety enhancement, climate resilience.



### 3.3 Challenges related to Inclusion, Equity and Reconciliation

Equity, inclusion and reconciliation are integral to the mission of the Climate Fund. Indicate how your project takes these principles into consideration.

### 3.4 Project's Capacity to Generate Sustainable Change

#### 3.4.1 Indicate how your project structures or mobilizes the community or stakeholders

Here are 3 questions to guide your response:

- How does your project fit into a long-term vision of transformation?
- How does your project engage stakeholders in its planning and implementation?
- How will you ensure your project's replication and continuation, after initial implementation?

3.4.2 Indicate whether and how your project will be replicable and scalable in Greater Montreal.

Here are 3 questions to guide your response:

- Will you develop tools or materials that can be reused in other contexts?
- Will you collect data as part of your project?
- Will you conduct education or awareness activities related to the project's results?
- Will the data or tools developed as part of the project be made available to the public?

3.4.3 Specify to what extent the project will generate multiplier effects and catalyze other initiatives or investments (project leverage effect).

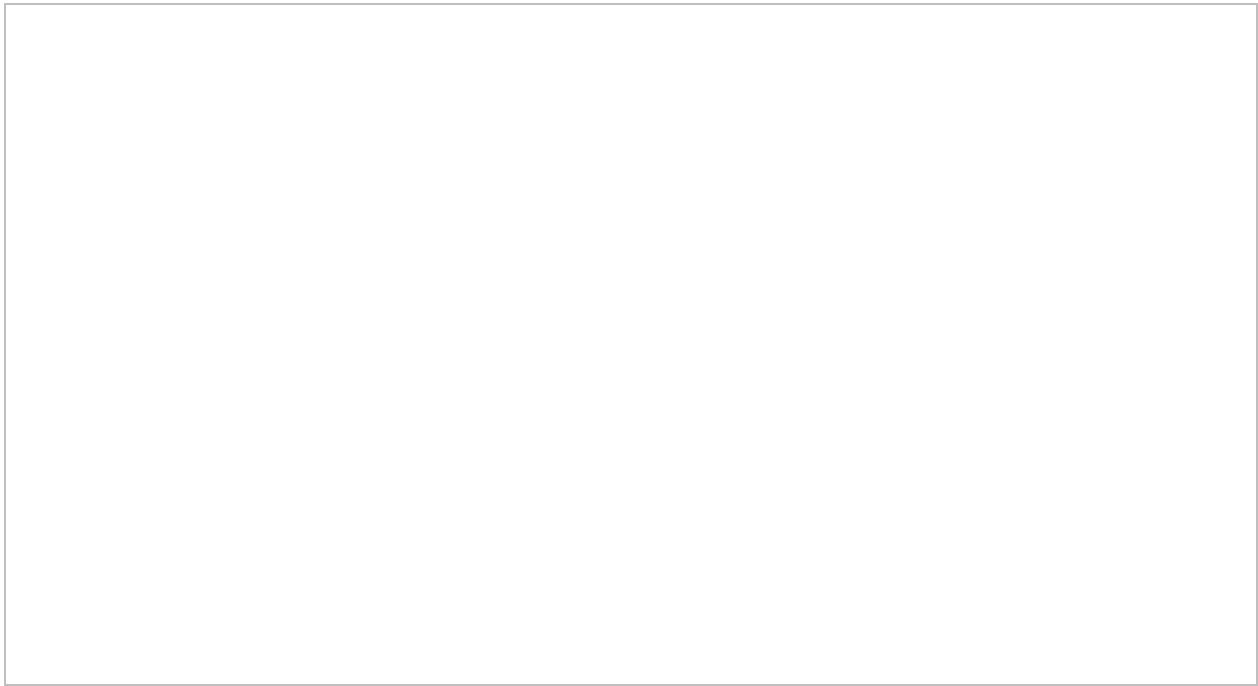
Here are 2 questions to guide your response:

- Will your project mobilize additional resources from other sources or partners? (e.g. financial, human, material resources).
- Does the project stimulate the local economy or create opportunities for other stakeholders? (E.g. job creation).

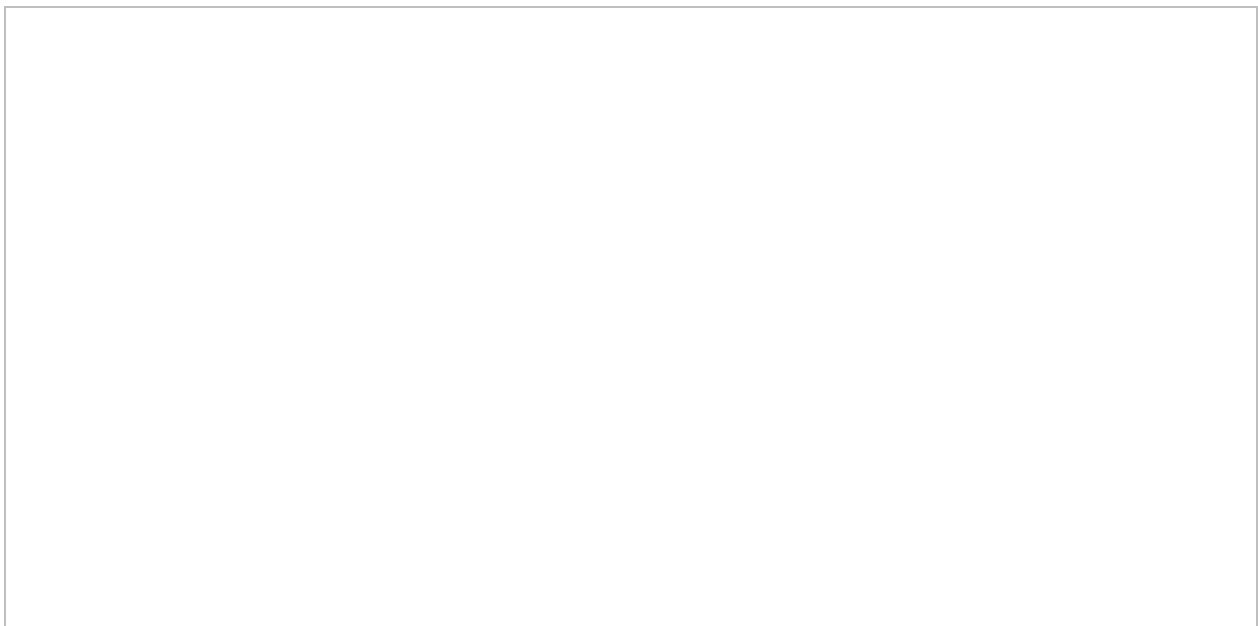
3.5 Tell us about the project team and their abilities.

Here are 2 questions to guide you:

- How will their expertise and experience enable them to carry out the project?
- Do you have partnerships or resources that will support you in implementing the project?



3.6 Is there anything else we need to understand about your project or its impacts to evaluate it properly? Include only elements you deem pertinent.





### 3.7 Signature

By signing and sending us this form, you are submitting a grant application.

Signature:

Date:

Note that this grant application does not constitute:

- A contract
- A funding commitment
- A relationship between your organization and ours
- A promise of support from the Greater Montreal Climate Fund, its employees, partners, or administrators.

## 4 Submit Your Application by September 28, 2024

### 4.1 Ensure your application is complete

Your application must include:

- ✓ This form, completed and signed
- ✓ An up-to-date project budget
- ✓ A project timeline with clear start and end dates – whether this application will cover all of the project timeline or not.
- ✓ Up to two other documents you deem relevant (e.g. letter of support from another organisation)

### 4.2 Send us your complete application

- By email, to [subventions@fondsclimat.com](mailto:subventions@fondsclimat.com)
- By mail, to 1095 rue Saint-Alexandre, Montréal (QC) H3Z 1P8

If you need assistance submitting your application, please write to us via [subventions@fondsclimat.com](mailto:subventions@fondsclimat.com).

Best of luck with your project!